

Certificate in General English – Elementary Level

Introduction

General English is a multi-level course in English as a second or foreign language. The primary objective of this course is to teach communicative competence – the ability to communicate in English in everyday situations and purposes related to school, social life, work and leisure. Elementary level builds the foundations for accurate and fluent communication by extending grammatical, lexical and functional skills.



Course Modules

- Elementary Level Listening and Speaking
- Elementary Level Reading and Writing

Admission Requirements

Nil

English Language Requirements

Nil

Name of Award

Certificate in General English – Elementary Level

Awarding Body

Barclyne College International

Course Mode and Schedule

Full time, Monday to Friday, 3 contact hours per day

Course Duration

6 months

Venue

Barclyne College International, 62 Cecil Street #03-00 TPI Building Singapore 049710

Our Vision:

To be a premium institution empowering individuals and transforming lives.

Our Mission:

Prime every learner for success through value-driven education.

Our Culture:

Providing education from our heart is the core spirit and soul of BCI. We would honour the undertaking work we do, hungry to succeed and passionate to achieve; we embrace the unknown, fearlessly taking risks, confident in our ability to deliver results. We tenaciously persevere, surmounting obstacles with grit and determination. We delight in presenting premier quality in all we offer. A true team, we work together to routinely please our customers, surpass our record achievements, and drive our organization to greater success. Like a family, we are united by an unspoken pledge, bound by our convictions. Above all, we find joy in our work, and in serving the college and our customers.

Fee Structure

Application Fee *	S \$ 500
Course Fee	S \$ 4500
Admin Fee	S \$ 300
Student Pass Fee	S \$ 350
Materials Fee	S \$ 600
Insurances Fee	S \$ 350
Internal Examination Fee	S \$ 600
Total Course Fees	S \$ 7200

All prices are subject to prevailing Goods & Service Tax (GST). Please refer to the official price list for a detailed breakdown.

College will provide FPS Insurance, Life/Accident & Medical Insurance and Guarantor Fee for Banker's Guarantee (if any) for free.

* Application Fee paid is not refundable.

All information is correct at the time of print and is subject to change without prior notice. Visit us at www.barclyne.edu.sg for detailed information and updates.

Payment modes

Cash, NETS, cheque (payable to Barclyne College International) or telegraphic transfer (not applicable for miscellaneous fees)

Fee Collection Hours

Monday-Friday: 10.00 am to 05.00 pm on working days

Withdrawal/Deferments

Applications to withdraw or defer from a course must be made in written form to Barclyne College International. For amount of refund, please refer to the college's Refund Policy at www.barclyne.edu.sg.

Student Fee Protection Scheme

The college has adopted Insurance facility to provide full protection of all course fees paid by all students as part of the EduTrust Certification Scheme. The college has also in place, as required under the EduTrust Scheme, a Medical Insurance Scheme for all its students. For more information on EduTrust for Education, please visit the college website at www.barclyne.edu.sg. Alternatively, you can also visit the official CPE website at www.cpe.gov.sg.

Scheduled holidays

Refer to MOM Public Holidays calendar at www.mom.gov.sg and BCI Academic calendar. For more information, please contact our Education Consultant at (65) 6100 1995.

Manner of Teaching

Lectures, tutorials, visual aids, CDs, role plays, educational games

Average Teacher-Student Ratio

Lecture –1:25

Tutorial –1:25

Note: Number of students in a classroom is subject to permitted seating capacity.

Module Description

Elementary Level Reading and Writing

This module develops a variety of grammar and vocabulary skills, reading for details, skimming, scanning and making inferences. Students understand how to use grammar and vocabulary in context and improve compositional skills.

Elementary Level Listening and Speaking

This module develops a variety of listening and speaking skills, listening for gist, details and inferring meaning from context. Students learn features of spoken English – stress, rhythm and intonation.

Manner of Assessment and Grading

Attendance	5%
Class participation	5%
Oral	30%
Written Examination	60%

Grading Scheme:

Grade	Range of Marks
Distinction	80 and above
Merit	70-79
Credit	60-69
Pass	50 – 59
Fail	49 and below

Final Assessment Dates

Please refer to Study Guide.

Expected Date of Release of Results

Please refer to Study Guide.

Commencement & End Date of Course

Course	Certificate in General English – Elementary			
Intake	January	April	July	October
Start	2-Jan-19	1-Apr-19	1-Jul-19	1-Oct-19
End	30-Jun-19	30-Sep-19	31-Dec-19	31-Mar-19

Note:

- 1) BCI has the right to cancel an intake if the minimum number of students enrolled is less than 5 for any course. For withdrawal and refund policies, please refer <http://www.barclyne.edu.sg/en/general/page/922> for details.
- 2) Teachers will brief students at the beginning of an intake regarding all critical course information such as course contents, assessment details and other academic matters.

Graduation Requirements

Pass both modules. To pass each module: Min 50% of the total marks in the Final Exam (i.e. Attendance + Class participation + Oral + Written Examination).

Attendance Requirements

As per ICA regulations, international students are required to achieve at least 90% attendance every month and not be absent for 7 consecutive days or more without any valid reason.

Students who do not require ICA's student's pass are required to achieve at least 75% attendance rate.

Only medical certificates are accepted as proof for absenteeism. Any other documents would be accepted on a case-by-case basis with full justification acceptable by ICA.

Lecturers

For updated information on lecturers deployed to teach the modules, please refer to www.barclyne.edu.sg.

Progression Pathways

Students who successfully complete the course may proceed to BCI Certificate in General English – Intermediate Level.